# READMISSION

## Re-Enrollment after Leave of Absence

A student who is on a leave of absence and wishes to return as an active Guilford student must notify the College of their request by email to studentaffairs@guilford.edu at least three weeks prior to the start of the term or session that they wish to re-enroll. They are not required to submit an application for readmission.

If the student returning from a leave of absence is otherwise in good standing with the College, the student will be reactivated and may re-enroll. Find further information in the section of the College Catalog on Academic Regulations (https://catalog.guilford.edu/catalog/academic-regulations/).

If the student is not otherwise in good standing with the College (e.g. unresolved student conduct case), the student may be asked to resolve these matters prior to reactivation. The request to re-enroll would be denied or revoked if such matters were to subsequently result in academic suspension, academic dismissal, disciplinary suspension, or disciplinary dismissal.

A student returning from a period of separation from the College may or may not be eligible for financial aid; the returning student must meet with a financial aid counselor to determine eligibility for the various financial aid programs. Students typically can appeal one time to have financial aid reinstated. You can learn more about the appeal process at Guilford's Satisfactory Academic Progress webpage (https://www.guilford.edu/SAP/).

#### Readmission

Any student withdrawn from Guilford College who subsequently wishes to return is required to be readmitted through the Office of Admission. The procedures for readmission vary depending on the circumstances of their separation from Guilford. For any of these circumstances, at least three weeks prior to the term or session that they wish to re-enroll, the applicant should submit an application for readmission which is linked through Guiilford's Readmission webpage (https://www.guilford.edu/admissions/apply/application-for-readmission/), and follow the respective additional instructions as outlined below. Find further information in the section of the College Catalog on Academic Regulations (https://catalog.guilford.edu/catalog/academic-regulations/).

Prior outstanding balances must be paid before an application for readmission will be processed or considered.

If readmitted, a student must be in good standing with the College academically, judicially, and financially in order to re-enroll and register for classes. In other words, even if a student is readmitted according to the processes defined here, but additionally has any pending academic honor code charge(s), unresolved student conduct case(s), or an Accounts Receivable hold, they must resolve these matters with the respective offices of the academic dean, student conduct, or student accounts prior to rejoining the campus community or registering for classes. Readmission would be denied if such matters were to subsequently result in academic suspension, academic dismissal, disciplinary suspension, or disciplinary dismissal.

Readmission is not guaranteed and may be conditional. The decision will be communicated to the applicant by the Office of Admission.

Students readmitted to Guilford return in the same academic standing as they earned in their most recently enrolled semester attending Guilford.

A student returning from a period of separation from the College may or may not be eligible for financial aid; the returning student must meet with a financial aid counselor to determine eligibility for the various financial aid programs. Students typically can appeal one time to have financial aid reinstated. You can learn more about the appeal process at Guilford's Satisfactory Academic Progress webpage (https://www.guilford.edu/SAP/).

A readmitted student-athlete is permitted to resume athletic participation if they meet all athletic eligibility standards unless there are stated conditions to their readmission pertaining to campus access or involvement which would preclude athletics participation.

Readmission is not an option following academic or disciplinary dismissal or expulsion.

#### **Readmission Following a Voluntary Withdrawal**

A student on voluntary withdrawal may be eligible for readmission for any following session or term.

No additional application steps are required beyond the application for readmission (https://www.guilford.edu/admissions/apply/application-for-readmission/).

The Office of Admission will make a determination based upon the application and recommendations from the key administrative offices and in consideration of the applicant's performance, engagement, and standing when they were enrolled in the prior terms. The Office of Admission may request a recommendation from the Readmission Advisory Group.

## Readmission Following a Medical Withdrawal

An individual who previously took a medical withdrawal from the College may be eligible for readmission for any following session or term.

In addition to the application for readmission, a personal statement and supporting documentation are required through the online Application for Readmission Following Medical Withdrawal: Personal Statement & Supporting Documentation Submission Form (https://docs.google.com/forms/d/e/1FAlpQLScl5RuDwpG9D\_MLXrPh80WJ1ifm7hoWnu\_NhIFp3ba8d2K3sw/viewform/?usp=sf\_link).

The Office of Admission will make a determination on the application for readmission based upon the recommendation from the Readmission Advisory Group in consideration of the application and the submitted personal statement.

# **Readmission Following Academic Suspension**

A student on academic suspension may be eligible for readmission after one full fall or spring semester of separation from the College or a later session or term.

In addition to the application for readmission, a personal statement is required through the online Application for Readmission Following Separation for Academic Suspension: Personal Statement Submission Form (https://forms.gle/YiVhkU3ZWTRTFjP99/).

The Office of Admission will make a determination on the application for readmission based upon the recommendation from the Readmission

Advisory Group in consideration of the circumstances surrounding the applicant's separation from the College, the application, and the submitted personal statement.

If readmitted following academic suspension, a student will be required to satisfy the conditions of good academic standing for subsequent terms. You can learn more about the on academic standing policies at Guilford's Satisfactory Academic Progress webpage (https://www.guilford.edu/SAP/).

#### **Readmission Following Disciplinary Suspension**

A student on disciplinary suspension may be eligible for readmission for the term specified in their student conduct outcome letter or a later session or term.

In addition to the application for readmission, submit a personal statement and any relevant supporting documentation through the online Application for Readmission Following Disciplinary Suspension: Personal Statement Submission Form (https://docs.google.com/forms/de/1FAlpQLSfFUZISZf2hfTdQiPtsQbUZm08Culft0iX0CDSBuJGeT8\_zvg/viewform/?usp=sf\_link).

The Office of Admission will make a determination on the application for readmission based upon the recommendation from the Readmission Advisory Group in consideration of the circumstances surrounding the applicant's separation from the College, the application, and the submitted personal statement.

# The Readmission Advisory Group

The Readmission Advisory Group includes administrative staff representation from the Academic Dean's Office, Academic Support Services, the Dean of Students Office, Student Health and Counseling, Accessibility Resource Center, Public Safety, Title IX, and the Office of Admission.

The group will review applications for readmission following a medical withdrawal, academic suspension, or disciplinary suspension and assess them based on specific criteria to lift a recommendation to the Office of Admission. The group may also be requested to provide recommendations for other readmission application types or late enrollment requests.